



Who we are

Outpost is a locally owned and operated vacation rental management company based in Whistler. What began as a humble, small-scale operation has grown into one of the area's leading management companies. We are committed to innovation and to delivering exceptional service to both our guests and our property owners. As we continue to expand, we are seeking motivated, self-starting individuals to join our team.

Our values

We support our team by empowering each person to play to their strengths and giving them the autonomy to make a meaningful impact within their area of the business. As we grow, we evolve with intention and are focused on consistently improving the experience for both our guests and our property owners. And as the business grows, we want our team to grow right alongside it.

The role: Property Inspector

We are looking for Property Inspectors who are motivated, fun, and detail-oriented.

As a Property Inspector, you are responsible for the overall care and presentation of our properties for both guests and homeowner arrivals. You serve as the final set of eyes to ensure our housekeeping is held to our high standards. This detail-focused role requires a keen eye, thoughtfulness, and consistency.

You will work closely with members of the Outpost Team, including the Reservations Team, Housekeeping Team, Owner Relations, and Maintenance, to ensure all the pieces are in place for guests to enjoy the best possible vacation experience in Whistler and with Outpost.

Job requirements

- Valid work permit
- BC driver's license
- Capable of being on your feet for long periods
- Must be a hard worker, responsible, trustworthy and honest.
- Ability to lift at least 50 pounds
- Ability to maintain a professional appearance and interact positively with guests

Duties

- Inspecting properties to ensure they are maintained and cleaned to the Outpost standards, ready for guest arrivals
- Light cleaning
- Staging units to create a welcoming feel for our guests
- Identify and report maintenance-related issues
- Assisting different departments when needed
- Using our app to conduct audits, checklists and create/execute work orders.
- Assisting with managing inventory and stock supplies



Ideal candidate

- Prior housekeeping experience in hotel/property management is a plus
- Excellent attention to detail with a can-do attitude
- Adaptability and flexibility to focus on whatever task is most important at any given time
- Ability to manage your time efficiently
- Knowledge of the Whistler area is an asset
- Basic maintenance skills and experience is an asset

Perks

- Employee housing subject to availability - WE HAVE HOUSING FOR THIS ROLE
- Epic Ski Pass/Spirit pass for full-time employees
- Extended Health benefits after 3 months for full-time employees
- The ability to grow within the company
- A fun team who enjoy working together
- Job Type: part-time and full-time positions available
- Wage: \$22-\$24/hr

Please apply with resume to careers@outpostwhistler.com

Visit <https://outpostwhistler.com/about-us/> for more details on this position and working at Outpost.